



**Course Synopsis:**

The Diploma of Leadership and Management suits individuals who want a career in leadership and management across a range of enterprise and industry contexts. Typically people in these roles display initiative and judgement in planning, organising, implementing and monitoring workload. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

**Career Prospects:**

- Human Resource Manager
- Finance Manager
- Business Manager
- Sales Manager

**Course Delivery:**

This course is delivered **online**, using iLearn, our 24/7 learner management system. By taking advantage to our flexible learning system “iLearn” you can login anytime anywhere.

**Course Duration:** 12 to 18 months

**Course Intakes:** Every Monday

**Entry Requirements:** Year 12 certificate or a competent result in an entry level reading and numeracy test.

**Student Support Services offered:**

- Dedicated Trainers to help with training and assessment
- Access to iLearn – our 24/7 learning management system
- 24/7 access to online learning and assessment materials that comprise of recorded lectures, interactive digital resources, eBooks, PowerPoint’s and video links.
- Opportunities to collaborate online with Trainers, industry experts and peers
- Free state of the art Language Literacy and Numeracy tools
- Free access to employment assistance through Joblink

**Assessment Methodology:**

Uses a staggered assessment schedule with a range of methodologies such as:

- Real world projects
- Simulated workplace case studies
- Portfolios of authentic work samples
- Presentations

**Course Outline**

Unit Code	Unit of Study
BSBWOR501	Manage personal work priorities and professional development
BSBMGT502	Manage people performance
BSBWOR502	Lead and manage team effectiveness
BSBPMG522	Undertake project work
BSBMKG502	Establish and adjust marketing mix
BSBLDR501	Develop and use emotional intelligence
BSBMGT517	Manage operational plan
BSBLDR502	Lead and manage effective workplace relationships
BSBLDR503	Communicate with influence
BSBLDR504	Implement diversity in the workplace
BSBRSK501	Manage risk
BSBFIM501	Manage budgets and financial plans

All courses are subject to change and availability.

**The VET Student Loans**

program assists eligible students enrolled in approved higher level vocational education and training (VET) courses to pay their tuition fees. For more info, visit [www.studyassist.gov.au](http://www.studyassist.gov.au)

**VET Student Loans**

An Australian Government Initiative

Contact us for further course information.